

CLIFTONVILLE PRIMARY & PRE-SCHOOL

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Head Teacher: Ms Claire Whichcord



Tuesday 23rd June 2026

Dear Parents/Carers,

This year we are following a similar process as last year for in-school transition.

The transition process started in May when teachers began to consider whether it would be best for current classes to move up together or be mixed to make new class groupings. This year we have made the decision to make new class groupings in the current Reception year group (moving into Year 1) and the current Year 4 (moving into Year 5). The current Years 1, 2, 3 and 5 will remain in the same class groupings as they move up into the next year group.

It is not uncommon to create new class groupings at different points through a year group's journey through school. The reasons for this could include a mismatch of abilities within the class, higher levels of SEND in one class than another, personality clashes or behaviour needs. An enormous amount of time has gone into creating new class groupings which ensure a balance of gender, ability and need, as well as taking account of friendship groups.

The remainder of our transition process will take place throughout Term 6:

Date	Transition Activity
Thursday 25 th June	The children will be told who their teacher(s) will be and they will be given a letter from their new teacher(s). Social stories will be given to children who find changes particularly difficult to manage.
Monday 29 th June	The children's new teacher(s) will visit the children in their current year group classrooms. A TA from the current year group will stay with them as a familiar face. This will be for about 20 – 30 mins for a chat with the children, giving them the opportunity to ask questions.
Thursday 2nd July	Transition day for Y6. All other year groups will spend the morning in their new classroom with their new teacher and TA. The children will be given a booklet about their new year group to bring home and share with you.
Monday 13 th July	The children will visit their new classroom to see their new teacher and TA for about 30 minutes to do some more 'get to know you' activities and have a catch up before the summer holiday.



There will also be 'Welcome' meetings for each year group.

Please find the dates for these below:

Y1	Wednesday 8 th July	2.30 pm	Courage Hall
Y2	Monday 6 th July	9 am	Courage Hall
Y3	Friday 3 rd July	9 am	Courage Hall
Y4	Tuesday 7 th July	9 am	Courage Hall
Y5	Friday 10 th July	9 am	Courage Hall
Y6	Tuesday 14 th July	9 am	Courage Hall

We understand that change can be unsettling for pupils and parents but feel it is important to remember that change is a constant part of life. Through their school journey, there will be many changes and it is good practice for children to build life skills in managing these changes. **We have sent this letter a couple of days before we will be telling the children about their new teacher so that you can make the decision about whether or not to tell them in advance that this will be happening on Thursday.** Some children will benefit from knowing in advance; others may find the uncertainty of not knowing who their teacher is just yet unsettling.

Once the transition process starts, we ask that you talk to your child positively about it and how it is an exciting time to be meeting their new teacher and going into the next year up.

Yours sincerely,

Cliftonville Senior Leadership Team